

SCFD BOARD OF DIRECTORS MEETING

September 28, 2017

1:00 p.m.

Longmont Theatre Company

Meeting Minutes

SCFD Board members present: Chair Rob Johnson, Vice-Chair Elaine D. Torres, Treasurer Hal Logan, Peggy Lehmann, Dan Hopkins, Councilwoman Kendra Black, Kathy Imel, Damon O. Barry, Ann Speer and Deborah Malden.

SCFD Board members not present: Secretary Lynn Jeffers

SCFD staff present: Executive Director Deborah Jordy, Assistant Director Jessica Kato, Program Manager Dana Manyothane, Program Manager Marcus Turner, and Office Manager Kendal Zimmermann.

1. Introductions and Quorum Determination

Chairman Rob Johnson called the meeting to order at 1:10 p.m., followed by introductions. A quorum was present.

2. Welcome by Longmont Theatre Company

Faye Lamb, President, gave a brief history of the 60-year-old theatre, along with the success of their latest year of performances. Today the theatre is referred to as the Grand Ole Lady. She thanked the SCFD Board and staff for their hard work.

3. Review & Approval of Agenda

Damon O. Barry motioned to approve the agenda. Ann Speer seconded. Motion to accept the agenda passed.

4. Approval of August 24, 2017 Board Meeting Minutes

Kathy Imel motioned to approve the minutes. Peggy Lehmann seconded. Motion to accept the minutes passed.

5. Proposed SCFD FY 2018 Budget

Executive Director Deborah Jordy reminded everyone that as a government entity, SCFD is required to have a balanced budget. She reported the budget she presented to the Board is based on:

- Creating a more accessible and visible SCFD
- Projected flat revenue of \$56,000,000 for 2018
- No change in administrative allocation compared to forecasted 2017
- 18.8% increase in expenditures over forecasted 2017
- Fund balances forecasted to be restored by 2017 FY end (election cost recovery)
- Allows for addressing some deferred maintenance, upgrading IT systems, communications consulting, trainings and facilitators, professional development, reinstating Rex Morgan Award event, and SCFD's 30th birthday celebration.

To prepare for the next reauthorization, she brought up the idea of creating an election fund. After her summary, Deborah answered questions from the Board. The proposed budget is available for public inspection at the SCFD office until the October 26th SCFD board meeting. Public comment may be submitted to scfd@scfd.org or at the October board meeting.

Treasurer Hal Logan reported the revenues are forecasted modestly with a 3.7% increase in the budget and an increase in some expenses. He stated the SCFD will start generating positive cash.

6. Reports

6.1 Treasurer

The July 2017 SCFD sales and use tax revenue was \$5,048,717.60. The 2017 year-to-date (YTD) revenue is \$33,569,297.54. This compares to YTD 2016 revenue of \$31,474,257.92. The variance is \$2,095,039.62, a 6.65% increase in YTD 2017 over YTD 2016.

6.2 Chairman

Chairman Rob Johnson announced the members of the 2018 nominating committee: Dan Hopkins, chair, Hal Logan and Elaine D. Torres.

Ann Speer gave an update on the SCFD Teen Council. The teen council conducted interviews and are growing from a 6-member council to a 15-member council. The council still does not have representation from Boulder and Adams County. They are assisting the Denver Art Museum with Teen Day on October 21st. Orientation for new members will be October 8th.

6.3 Executive Director

Executive Director Deborah Jordy reported the Engage-Empower-Connect Summit was a success with 145 attendees. She congratulated Peggy Day, Director of Strategic Projects for Denver Museum of Nature & Science, on the successful Educator's Night. She stated the cultural councils have started their cultural intelligence trainings with Erin Yoshimura. The Office Manager positions is posted on various sites, chambers, and the SCFD website. The deadline for applications is October 4, 2017 at 5:00pm.

7. Tier III 2017 Distributions

7.1 Tier III Statistics and Council Funding Plans

Dana Manyothane and Marcus Turner presented a PowerPoint presentation highlighting Tier III 2017 funding statistics.

- 245 organizations submitted applications that were accepted, compared to 250 accepted in 2016
- 5 applications were not accepted due to being late or incomplete (same as 2016). Of those 5, all but one organization was able to successfully submit by another county deadline
- 543 total grant requests (both GOS & Project) (28 less than 2016)
- A total of 245 different organizations were funded in 2017 (1 less than 2016)
- 63% of applicants applied in a single county- 37% applied in multiple counties (exactly the same as 2016)

Deborah Malden requested a consolidated list of Tier III funding plans showing aggregate SCFD funding as a percent of budget for each organization.

7.2 County Cultural Council Presentations

County Cultural Council members presented highlights from their county and guidelines for approximately five minutes followed by Board questions.

Adams County Cultural Council	Gabe Rodriguez, Cultural Affairs Liaison & county staff liaison to cultural council
Arapahoe County Cultural Council	Jeanette Shea, Chair
Boulder County Cultural Council	Aleta Sherman, Vice Chair
Broomfield County Cultural Council	Mary Wilke, Chair
Denver County Cultural Council	Don Eberle, Chair
Douglas County Cultural Council	Larry Perkins, member
Jefferson County Cultural Council	Janice O'Grady, Chair

Board members asked each council representative specific questions regarding his/her county. All councils reported how they arrived at their funding decisions and if they were anticipating any changes to their guidelines in the next year. If a council did not fund an organization, the Board asked the reasoning. The Board thanked the council representatives/members for their time and dedication.

7.3 Resolution 17-12: Pertaining to Distribution of 2017 Tier III Funds

Chairman Rob Johnson read Resolution 17-12: Pertaining to Distribution of 2017 Tier III Funds. Damon O. Barry motioned to approve the resolution. Vice-Chair Elaine D. Torres seconded. Motion to accept the resolution passed.

8. Other Matters

There were no other matters.

9. Public Comment

Matt Rivera, CFO with Butterfly Pavilion, announced Butterfly Pavilion has accepted a new site for their organization in Broomfield. He invited everyone to Bugtober in October.

10. Executive Session pursuant to Section 24-6-402(4)(b), C.R.S., to receive legal advice from legal counsel on pending litigation (Tabor Foundation) and pending legislative action to address SB 17-267.

Chairman Rob Johnson read the executive session announcement at 3:32 p.m. The Board moved into Executive session. The public meeting resumed at 4:51 p.m.

11. Adjournment

The meeting was adjourned at 4:51 p.m.


Secretary