

## **SCFD BOARD OF DIRECTORS MEETING**

**July 28, 2016**

**1:00 p.m.**

**Wings Over the Rockies**

**Meeting Minutes**

**SCFD Board members present:** Chair Dan Hopkins, Vice-Chair Kathy Kucsan, Secretary Lynn Jeffers, Councilwoman Kendra Black, Peggy Lehmann, Elaine D. Torres, Ann Speer, Rob Johnson, and Kathy Imel.

**SCFD Board members not present:** Treasurer Hal Logan and Damon O. Barry

**SCFD staff present:** Executive Director Peg Long, Senior Program Manager Nancy Sarka, Senior Program Manager Jessica Kato, Program Manager Iris Gregg, Program Assistant Clara Nulty, and Office Manager Kendal Zimmermann.

### **1. Introductions and Approval of Agenda**

Dan Hopkins called the meeting to order at 1:02 p.m. followed by introductions. A quorum was present.

### **2. Welcome by Wings Over the Rockies**

Mark Hyatt, COO, welcomed the Board to Wings Over the Rockies Air and Space Museum. Lowry Air Force Base was built in 1938 and shut down 23 years ago and a museum was formed. The museum is now focusing on STEAM (Science/Technology/Engineering/Arts/Math) programs. A new exhibit, by artist Major Fredrick Arnold is a bronze sculpture memorializing the P-38 fighter pilots of WWII.

### **3. Approval of Agenda**

Peggy Lehmann motioned to approve the agenda. Rob Johnson seconded. Motion to accept the agenda passed.

### **4. Approval of June 23, 2016 Board Minutes**

Elaine D. Torres motioned to approve the minutes. Lynn Jeffers seconded. Motion to accept the minutes passed.

### **5. Reports**

#### **5.1 Treasurer**

Kathy Kucsan reported the May 2016 SCFD sales and use tax revenue was \$4,611,478.61. The 2016 year-to-date (YTD) revenue is \$21,912,923.28. This compares to YTD 2015 revenue of \$21,537,409.13. The variance is \$375,514.15, a 1.74% increase in YTD 2016 over YTD 2015.

#### **5.2 Chairman**

No Report.

#### **5.3. Executive Director**

Peg Long introduced Kendal Zimmermann, Office Manager, who started on July 11, 2016. SCFD is participating in a collaborative project with the Nonprofit Center Network, which conducted the survey and analyzed results to gauge interest in shared cultural space within the Denver

Metropolitan area. There is strong interest for shared space based on locations; interest is strongest in areas of Denver, Boulder County and Arapahoe County.

## **6. Executive Director Search Update and Introduction**

Two months ago the Board formed an Executive Search Committee; current board member Kathy Imel, Chair of the committee, serving with current board member Elaine Torres and former board member Shepard Nevel. The target date for the detailed job description and leadership profile release is July 29, 2016. It will be available on the SCFD website and promoted in many venues. Contact Carolyn McCormick, Peak HR Consulting LLC, with questions about the job. Contact Kathy Imel with questions about the process. Dan Hopkins thanked the committee and Carolyn for their services.

### **6.1 Carolyn McCormick, Peak HR Consulting, LLC**

Carolyn introduced herself and stated she has been conducting executive searches for Colorado nonprofits since 2002. For the SCFD Executive Director position, she will be looking inside and outside of Colorado for highly qualified candidates for SCFD's new Executive Director. The goal is to have all applications in by mid-September and then start the interview process, with the intent to make an announcement after the reauthorization election.

## **7. Tier II Certification Reports Group 1**

A representative from each organization spoke for three minutes highlighting their organization, followed by five minutes of Board questions.

SCC

Steve Wilson, Co-chair

Steve Wilson explained that the Scientific and Cultural Collaborative is a unique membership organization in whose programs 100% of the SCFD Tier I and Tier II organizations participate as well over a dozen Tier IIIs. It serves all members through a variety of programs and services aimed at building opportunities to support staff with professional training and networking; to support one another with a range of productive connections; and most importantly, to support the citizens with increased cultural awareness and access to education and other programs.

The board also heard presentations from:

Central City Opera

Pat Pierce, General/Artistic Director

Swallow Hill

Paul Lhevine, CEO

Colorado Music Festival

Elizabeth McGuire, Executive Director

Cherry Creek Arts Festival

Tony Smith, Marketing & Operations Director

Clyfford Still

Dean Sobel, Director

Opera Colorado

Greg Carpenter, General Director

Colorado Railroad Museum

Donald Tallman, Executive Director

Hudson Gardens and Event Center

Rich Meredith, Executive Director

Town of Parker, Cultural Department

Elaine Mariner, Director

Lakewood Heritage, Culture and the Arts

Michelle Nierling, Manager

Mizel Museum

Melanie Pearlman, President

Aurora Cultural Services Division

Debra Collins, Senior Management Analyst

The Board thanked the organizations for their services to the community and congratulated them on their accomplishments. They asked a variety of questions, including how the organizations are approaching diversity, community engagement, education outreach, and upcoming programming. The Board expressed concerns about staffing, budget changes, being close to the Tier II qualifying income threshold.

**8. Public Comment**

Charlotte D'Armond Talbert mentioned there would be a social gathering after the board meeting.

**9. Other matters**

There were no other matters discussed.

**10. Adjournment**

The meeting was adjourned at 2:54 p.m.

  
Secretary